

St Peter's Church Event, Group or Activity Proposal

Thank you for being interested in helping develop our church life through leading an event, group or activity. In order for the PCC to make sure that all events are run in accordance with our church policies, including safeguarding, please complete the below form and return it to the PCC secretary for consideration at the next business meeting of the PCC. Please be aware these are every 2 months so make sure you have submitted this form with plenty of notice before the intended start date.

Brief outline of the event, group or activity you are hoping to lead, including a description of the purpose	
Name of leader(s)	
Have you, and all leaders and helpers, completed St Peter's safer recruitment process? If no, you will need to complete this before the event/group/activity begins.	
Has this event/activity/group got a risk assessment? Please attach with this form. The PCC will need to approve this before the event can begin.	
Have you liaised with the fabric and finance team regarding money handling practices? Please state what has been agreed.	

To be completed by the PCC:

Has this event/activity/group been approved by the PCC? If yes, please include date.	
Who is the leader of this accountable to?	
When will this activity be reviewed?	