

CHURCH PROPERTY REGISTER

CHURCH Much Woolton: St Peter

PARISH Much Woolton

DEANERY South Liverpool

ARCHDEACONRY

DIOCESE Liverpool

DATE 6th January 2026

TERRIER & INVENTORY

Published for the Church Buildings Council by Church House Publishing
Church House, Great Smith Street, London SW1P 3AZ

1 INTRODUCTION

It is worthwhile at the outset to remind users of this document of the statutory basis for the compilation of this *Church Property Register*, as well as the companion document, the *Church Log Book*. The relevant law is set out in Sections 4 and 5 of the *Care of Churches and Ecclesiastical Jurisdiction Measure 1991*, as follows:

- SECTION 4.** 1 In every parish it shall be the duty of the churchwardens -
- A to compile and maintain -
- 1 a full terrier of all lands appertaining to the church;
- 2 a full inventory of all articles appertaining to the church;
- B to insert in a log book maintained for the purpose a fullnote of all alterations, additions and repairs to, and other events affecting, the church and the lands and articles appertaining thereto and of the location of any other documents relating to such alterations, additions, repairs and events which are not kept with the log book.
- 2 In carrying out their duty under subsection 1 above the churchwardens shall act in consultation with the minister.
- 3 The form of the terrier, inventory and log book shall accord with such recommendations as the Church Buildings Council may make.
- 4 The churchwardens shall send a copy of the inventory to such person as the bishop of the diocese concerned may designate from time to time for the purpose of this subsection as soon as practicable after it is compiled and shall notify that person of any alterations at such intervals as the bishop may direct from time to time.
- 5 This section applies in relation to each church in a parish containing more than one church.

SECTION 5. 1

- In every parish it shall be the duty of churchwardens -
- A at least once in every year, to inspect or cause an inspection to be made of the fabric of the church and all articles appertaining to the church;
- B in every year, to deliver to the parochial church council and on behalf of that council to the annual parochial church meeting a report (referred to below as “the annual fabric report”) on the fabric of the church and all articles appertaining to the church, having regard to the inspection or inspections carried out under paragraph A above, including an account of all actions taken or proposed during the previous year for their protection and maintenance and, in particular, for the implementation of any recommendation contained in a report under a scheme made in pursuance of Section 1 of the *Inspection of Churches Measure 1955*.

2 In carrying out their duty under subsection (1) above the churchwardens shall act in consultation with the minister.

3 The annual fabric report shall be delivered to the parochial church council at its meeting next before the annual parochial church meeting and, with such amendments as that council may make, to the ensuing annual parochial church meeting.

4 The churchwardens shall, as soon as practicable after the beginning of each year, produce to the parochial church council the terrier, the inventory and the log book relating to events occurring in the previous year and such other records as they consider likely to assist the council in discharging its functions in relation to the fabric of the church and articles appertaining to the church.

5 Any terrier, inventory or log book produced to the parochial church council in accordance with subsection 4 above shall be accompanied by a statement, signed by the churchwardens, to the effect that the contents thereof are accurate.

6 This section applies in relation to each church in a parish containing more than one church.

7 In this section “year” means calendar year.

The definition of “church” in the Measure extends to:

- **Any parish church**
- **Any other church or chapel which is consecrated for the purpose of public worship;**
- **Any building licensed for public worship, other than:**
 - i) **a building which is in a university, college, school, hospital or public or charitable institution but which has not been designated under Section 29(2) of the *Pastoral Measure 1983* as a parish centre of worship;**
 - ii) **a building which has been excluded from the requirements to produce a terrier/inventory and log book by direction of the bishop of the diocese concerned with the approval of the Diocesan Advisory Committee for the Care of Churches; and**
 - iii) **a building used solely for the purpose of religious services relating to burial or cremation.**

The Register should be completed in permanent ink, preferably the Stationery Office Record Ink that is advised for the completion of registers of baptisms, marriages and burials.

When the document is compiled, it should be kept in the church safe and the duplicate (see 4.4 above) sent to the person designated by the diocesan bishop; information on whom to contact will be available from the diocesan office.

If it is desired to produce this document on a computer, this is acceptable to the Council provided that 'hard copies' are produced for storage as if the document had been produced manually and the published format is followed. The paper should be of archival quality.

SOURCES FOR REFERENCE

The compilation of an accurate register inevitably involves a certain amount of research on the history of the church and its furnishings. The following sources may provide useful guidance:

THE PREVIOUS TERRIER/INVENTORY

The information given here will need to be carefully checked and updated, but will provide a useful starting point.

THE LISTING DESCRIPTION

The vast majority of churches are listed as being of architectural or historic interest. The listing description (a copy of which will be available from the local authority or at www.imagesofengland.org.uk) may provide good information about the history of the church itself, building materials, and occasionally furnishings as well.

NADFAS

The church recorder groups of the National Association of Decorative and Fine Arts Societies are dedicated amateurs who have so far compiled a full record of the furnishings of over 1,000 churches. If a church has a NADFAS record this will assist the compilation of a register.

BOOKS

A short bibliography is given at the end of this introduction.

The importance of instituting and maintaining a photographic record of all furnishings, particularly movable pieces, cannot be too strongly emphasised. This record should include all communion plate, furniture, stained glass and monuments. The dossier of photographs should be kept with both copies of the *Church Property Register*; the loose-leaf format facilitates the insertion of plastic wallets (which should be non-PVC) for photographs. These may be purchased through most photographic dealers. For more information on photographing church furnishings see *A Guide to the Photography of Church Furnishings* (CHP 1999).

The *Church Property Register* is designed to complement the *Church Log Book*. This document, which is also published in loose-leaf format, provides for the tabular presentation of work undertaken in successive quinquennial periods, and enables the filing of quinquennial survey reports and other professional reports. Both documents are printed on paper of a quality suitable for long-term preservation. To protect the documents further, they should be kept in a box of archival quality. The diocesan record officer will be able to advise on this.

In those cases where responsibility has been delegated to district church councils and to deputy wardens by means of a pastoral scheme or bishop's instrument (for example in a team ministry), all references to churchwardens and parochial church councils throughout this document should be taken to apply to deputy wardens and district church councils.

2 RESOURCES

Recording a Church: an illustrated glossary
Published by the Council for British Archaeology,
Bowes Morrell House, 111 Walmgate, York YO1 9WA
(Tel: 01904 671417)

3 USEFUL ADDRESSES

The Church Buildings Council
Church House
Great Smith Street
London SW1P 3AZ
Tel: 020 7898 1866
Fax: 020 7898 1881 enquiries@ccb@c-of-
e.org.uk

NADFAS
NADFAS House
8 Guilford Street
London WC1N 1DA
Tel: 020 7430 0730
Fax: 020 7242 0686

English Heritage
PO Box 569
Swindon SN2 2YP
Tel: 0870 333 1181
Fax: 01793 414926
www.english-heritage.org.uk

Natural England
Northminster House
Northminster Road
Peterborough PE1 1UA
Tel: 0845 600 3078
Fax: 01733 455103
www.naturalengland.org.uk

The attention of parishes is drawn also to the booklets published by the Church Buildings Council which provide detailed advice and information on the care of churches and their furnishings. A complete list is available from the Council on request or from www.chpublishing.co

Churchwardens

Date

Examined

Archdeacon or Rural Dean

Date

4 THE CHURCH BUILDING

STRUCTURE OF THE CHURCH

Plan: list the component parts of the church (e.g. chancel, chapels, nave, aisles, transepts, tower, porch, vestry, parish room). A ground plan should accompany this Register.

- The Main Church building was completed between 1886 -1887 Using, red, locally sourced sandstone. The roof is tiled in slate, terracotta ridge tiles.
- Tower Roof – lead.
- The original church building consists of:
 - Chancel Addition of a Dais given in memory of Graham Dennett 2001
 - The Chapel of the Good Shepherd - dry rot treatment to ceiling and renewal of valley gutter (lead), & flashing completed 2025 Faculty dated 2024-097183
 - Nave , Aisles: total 3:
 - North 14 pews - 2 pews redesignated to incorporate a sound system
 - Centre 16 pews
 - South 16 pews
 - Bell Tower with ringing chamber Originally with 8 bells 2 additional bells installed Date 2019
 - Vestry including entrance to organ loft/Bell Tower and Toilet
 - Boiler Room
 - Choir Vestry
 - Main Porch
 - St Thomas Porch
- Centenary Rooms Built in 1989 Faculty Granted 1986
 - Architect Brock Carmichael
 - Builders Broadway Construction
- Consisting of:
 - Worship space
 - Counselling Room
 - Storage Space
 - Toilets including Accessible toilet
 - Kitchen

Building materials (including roof coverings)

- Church Building - local sandstone
- Roof with 3 valleys covered with slate tiles, Terracotta Ridge Tiles & lead
 - Improvement work to rainwater gullies in the South Valley completed in 2024 Faculty No 2023-087873.

Summarise the building history of the church, giving dates of the various parts of the structure and major restorations, names of architects, etc.

- Building completed 1886 – 1887
 - Addition of Centenary Rooms Extension 1989
 - Architect Brock Carmichael; Builder Broadway Construction.
 - Roof restoration/repair work to the East end of both the south and north valleys (with the south valley above the organ and the north valley above the Chapel completed 2024
 - Contractor - Heritage Conservation Restoration Ltd
 - Repair/restoration work to the Chapel ceiling due to ingress of water causing rot to ceiling timbers.
 - New heating system installed and completed 2025
Contractor- LMG Mechanical Ltd

If the church is listed as being of special architectural and historic interest, give date and grade of listing. (This information may be obtained from the local authority). State also if the church is situated in a conservation area.

Grade 2* listed

List any part scheduled under the Ancient Monuments Acts. (This information may be obtained from English Heritage).

State who is liable for the repair of the nave, chancel or other parts of the church, and specify any private chapels. Give the name and address of any Lay Rector responsible for the repair of the chancel.

(Advice on this may be sought from the diocesan registrar or the diocesan office).

The PCC is responsible for all repair costs

Give the dates of any grants which have been received from English Heritage or its predecessors. List conditions accepted by the parish at the time. (All grants for the repair of the church or its furnishings from charitable trusts or other bodies should be recorded in *The Church Log Book*).

List any deeds or Acts of Parliament relating to the church, and state where they are deposited.

5 OTHER BUILDINGS IN THE PARISH

List any separate church halls. Give the names of custodian and managing trustees, where applicable, with dates of appointment and state where the deeds are deposited.

Simon Peter Centre

Church Road, Woolton, Liverpool L25 5JF formally Boys School 1823 Grade 2 listed.

The Simon Peter Centre is registered with freehold title absolute under number MS 683906 in the name of The Liverpool Diocesan Board of Finance as custodian trustee pursuant to a Scheme made by the Charity Commission for England and Wales made on the 28th October 2020 on behalf of the PCC of St Peter's Church, Woolton as managing trustee.

Re styled late 1990's Architect Owen Ellis Partnership builder

St Peter's Church Hall 1891

St Peter's Church Hall off Church Road, Much Woolton is registered with freehold title absolute under number MS 407237 in the name of The Liverpool Diocesan Board of Finance on trust for the PCC of St Peter's Church Woolton

Re styled 2001/2002.. Architect Owen Ellis Partnership

List other buildings owned or leased by the parish, e.g. Sunday school, curate's house, verger's house and church school. Give the names of the custodian and managing trustees, where applicable, with dates of appointment and state where the deeds are deposited.

Rectory 67 Church Road

owned and maintained by Diocese
Land Certificate lodged in Upper safe

Curates House

25 Linkside Road, Woolton Liverpool L25 9NX Purchased 1980's

25 Linkside Road is registered with freehold title absolute under Number MS 150504 in the name of Liverpool Board of Finance on trust for the PCC of St Peter's Church Woolton. It is, currently, let on an Assured Shorthold Tenancy Agreement in favour of Leanne Thomas

House extended in 2004/5

6 THE CHURCHYARD

Describe this, stating the area and boundary walls or fences, and who is responsible for their repair; describe also the access to the church (e.g. footpath or vehicular access).

The church yard is bounded by:

Sandstone walls	East Side (Church Road)
Sandstone wall	South Side (Boundary with St Mary's Church & Presbytery)
Sandstone wall	North Side
Hedge & Fence	West Side (boundary with Bishop Martin School)

State where a plan of burials is kept. Give the date of the plan. For details of how to make a churchyard plan see *The Churchyards Handbook* (CHP 2001).

Schematic diagrams of the churchyard are hung in the Frontals Cupboard in the Vestry and in the front pages of the three Churchyard Register Books (Old Churchyard, Extension A, Extension B) on the short shelf alongside the top safe. These Registers also contain details of those buried in each plot (where known)

Describe any specific area set aside within the churchyard by faculty (e.g. garden of rest, area for cremated remains).

Garden of Remembrance

located to the south side of the newer section of the church yard. Commemorative stone on wall bordering St Mary's. Faculty can be found in upper safe

If the churchyard is closed by Order in Council under the Burial Acts, give the date of the Order.

N/A

If it is closed, and the PCC has transferred its maintenance obligation to the local authority, give the name of the local authority by which it is maintained.

N/A

If there are any separate deeds relating to the churchyard, state where they are deposited. This should include any deeds which involve the surrender of rights (e.g. under the Open Spaces Act)

Describe any freestanding structures in the churchyard, such as lych-gates or ruins. If any structures are listed or scheduled, give details.

Original Lych Gate built 1887 by Grayson & Ould architects

Oak structure carefully detailed.

Principle timber elements capping the supporting structure and framing the roof at the gabled entrance and exit points on the east/west axis, beautifully carved and integrated decorative render and timber panels.

The roof is covered with cedar shingles with an oak capping to the ridge and cedar capping to the hips.

The Lych Gate was removed due to vehicle accident partially destroying gate

Date January 1986

Reinstated 1986

The shingle roof and cross were replaced in 2021 thanks to a generous legacy from a parishioner in line with its Grade 2* status "like for like" materials were used.

List any rights of way over the churchyard, and public use of footpaths.

Gate Entrance to Bishop Martin school path – Pupils at Bishop Martin School, and their parents pass to and from the school across the church grounds

List any trees subject to Tree Preservation Orders.

All trees are subject to preservation order as in conservation area

State whether the churchyard is designated as a Site of Special Scientific Interest. (Information on this may be obtained from Natural England).

N/A

Describe any churchyard or church burial ground other than that adjacent to the church.

N/A

7 CHURCHYARD MONUMENTS

State where any record or inventory of the monuments and memorials is kept. Give the date of the record.

The three hard-backed Churchyard Registers (Old Churchyard, Extension A and Extension B) are on the short shelf alongside the top safe in the Vestry.

These record the names inscribed on the various headstones but have no descriptions of the memorials themselves. As such, these may be an incomplete record of actual burials in the older parts of the churchyard at least, until the books began to be used for burial records themselves.

It is not known when these books were compiled - they are still currently in use.

Identify any monuments listed under Town and Country Planning Acts or scheduled under the Ancient Monuments Acts.

Woolton Peace Cross is listed separately : Grade II (1445913)

Give details of any assistance received for maintenance or repairs from the Commonwealth War Graves Commission, English Heritage (or its predecessors) or the local authority.

We benefit from an 'Eyes On Hands On' arrangement through the CWGC whereby local volunteers carry out regular inspections and minor maintenance to memorials in the churchyard. There are 8 such memorials.

8 SCHEDULE OF BENEFACTIONS CONNECTED WITH THE CHURCH

Information on benefactions will be available from the Diocesan Board of Finance as custodian trustees

Name of benefaction	Nature of investment and approximate annual income	Names of custodian and managing trustees	State where the deeds are deposited
Chancel funds			
For the repairs or expenses of the church or churches or churchyard, or of tombs, or for the maintenance of the services	<p>See Note below</p> <p>CB3009766-001 CB3009765-001 CB3009764-001 CB3009997-001 CB3009945-001 CB3009769-001 CB3009767-001 CB3009772-001 CB3009768-001 CB3009763-001 CB3009844-001 CB3009967-001</p>		
Funds for repair of other parochial buildings			
For other purposes (educational, charitable, lay workers, vergers, administrative staff, etc)			

NB The LDBF hold a number of investments on our behalf. A more detailed schedule of these is available elsewhere in this file

9 SCHEDULE OF REGISTERS AND RECORDS

Under the terms of the *Parochial Registers and Records Measure 1978* (revised 1992), parishes are required to deposit in the diocesan record office all registers more than 100 years old, unless permission is granted by the bishop for retention in the parish. Parishes are also encouraged to transfer other archival material to the DRO.

Regular inspections are made by the DRO of records in parish custody, and where a list has been drawn up by such an inspector, it should be kept with this Church Property Register. The section which follows is designed for the listing of material which does not appear on the DRO list, and will normally include only recent papers.

The annual certification of the *Church Property Register* should include a check that all documents are listed either on the DRO list or in the following schedule.

Records will fall into one of the following categories. List them in order of the categories.

DOCUMENTS	DATES		WHERE KEPT
	From	To	
CHURCH SERVICES			
Registers of baptisms marriages and burials			
Baptism Registers:	Oct 1826	May 2009	Liverpool Records Office
	2009	To date	Vestry
Marriage Registers:	3 rd Sept. 1837	8 th Aug. 1981	Liverpool Records Office
<i>Since 2021 registers are not kept – but a marriage document system was introduced</i>			
Burial Registers	Jan 1830/1831	12 th Dec 1975	Liverpool Records Office
	2017	To date	Vestry

Applications for baptisms DIGITAL RECORDS ARE KEPT ON THE IKNOW CHURCH MANAGEMENT SYSTEM DELETED ONCE BAPTISM IS COMPLETED Baptism certificate counterfoils Counterfoil Book kept in safe Copy burial certificates Not in Use			
Confirmation registers Applications and personal information is kept, until the confirmation has taken place, on a secure database and deleted after the confirmations.			

DOCUMENTS	DATES		WHERE KEPT
	From	To	
Banns registers 2 Volumes	14 th July 1839	2 nd July 1950	Liverpool Records Office
	2013	To date	vestry
Applications for banns No formal application details retained - applications made by email			

Service registers 8 Volumes	26 th Apr 1885	20 th May 1965	Liverpool Records Office
Service Registers 8 Volumes	1973	Apr 2023	Choir Vestry
Service Register 1 Volume	April 2023	To date	Vestry
PARISH ADMINISTRATION			
Minute books of the PCC and committees, annual meetings, etc			
PCC Minutes	1962 1983 2018	1975 2018/9 Ongoing	5 lever arch files stored in Choir Vestry Kept on Network Drive linked to PCC Secretary's email & PC - saved to cloud storage.
Fabric & Finance	1970 2018	2018/9 Ongoing	10 Lever Arch Files Stored in Choir Vestry
APCM	1935 1972 2005 2018	1999 2017 Ongoing	Stored with PCC Minutes as above Leatherbound Book stored in Choir Vestry
Giving Committee	2018	ongoing	2 Lever Arch Files stored in Choir Vestry Stored with PCC minutes as above Stored with PCC minutes as above
PCC records, other than minutes (e.g. files, electoral rolls)			
Electoral Roll last completed 2025 Applications stored in secure cupboard. Summary Roll in displayed on Notice Board in Church	2025		

Vestry minutes			
Churchwardens' accounts			
DOCUMENTS	DATES		WHERE KEPT
	From	To	
Union of benefice papers, pastoral schemes or orders; relevant papers and correspondence			
Papers relating to appointments, institutions and licences			
Maps of parish boundaries, street lists			SEE A CHURCH "NEAR YOU"
Parish magazines The Parish Magazine ceased to be published in 2010	1886	2010	Liverpool Records Office

DOCUMENTS	DATES		WHERE KEPT
	From	To	
Rate books			
Charity records (deeds, minutes, accounts, papers, benefactions)			
School records (e.g. log books, plans, inspection reports) N/A			
Poor overseers' records (e.g. accounts, poor law papers)			

DOCUMENTS	DATES		WHERE KEPT
	From	To	
Hall records (e.g. licences, agreements, deeds, repair papers) SEE F&F RECORDS			
Highway papers (surveyors' accounts)			

CHURCH BUILDINGS AND PROPERTY

Faculties and archdeacons' certificates and accompanying material

No 156 To take down old Church of St Peter	24.4.1888	Upper safe
No 213 Screen	25.3.1890	Upper safe
No 504 Widows Crosswaite Johnson & Earle	23.7.1901	Upper safe
No 1010 Citation Harriet Tod Memorial	14.1.1915	Upper safe
No 1129 Citation War Memorial	18.1.1918	Upper safe
No 1452 Porch Window Mather	29.9.1922	Upper safe
No 567 Sequestration on Vacancy	21.8.1923	Upper safe
No 1588 Removal of Churchyard wall and enclosure of adjoining land	14.11.1924	Upper safe
Plaque and portable font	9.6.1971	Upper safe
Garden of rest for Ashes	29.5.1973	Upper safe
Removal of kerbstones and landscaping graveyard	26.5.1977	Upper safe
Centenary Room Extension Restore Renovate Church Organ	26.11.1986	Upper safe
Reinstate Lychgate following damage caused by MPTE bus Jan 1986	1990?	Upper safe
Memorial Inscription		
Restoration of Boundary Wall Extension to Graveyard Tree Management Plan	2.2.1998	Upper safe
External Floodlight	11.10.1999	Upper safe
Permanent Dais	24.1.2001	Upper safe

2023-087873 improvement to tower gutter south east outlet	25.7.23		Upper safe
2023-092877 Addition of solo tuba stop to organ	5.12.23		Upper Safe
2024-097183 Rot treatment work to Lady Chapel ceiling timbers and renewal of lead valley gutter and flashings to roof area above	20.4.24		Upper Safe
2024-103660 Replacement of heating system to church building Completed 2025	25.9.24		Upper Safe

DOCUMENTS	DATES		WHERE KEPT
	From	To	
Orders in Council			
Registers of graves and plans SCHEMATIC Graveyard plans kept in vestry Box file with various graveyard documents and correspondence kept in box file in upper safe			
Agreements for the maintenance of the churchyard, graves and memorials 8 Commonwealth War Graves maintained by CWGC (Commonwealth War Graves Committee) Annual Maintenance Contract with a local landscaping company to maintain the grounds is reviewed and minuted by Fabric & Finance Committee.			

Terriers and Inventories Box File held in Upper Safe in Vestry with Terriers dated:	1910 1936 1985		Upper Safe in Vestry
Log Books			

DOCUMENTS	DATES		WHERE KEPT
	From	To	
<p>Quinquennial inspection reports</p> <p>Quinquennial reports can be found in 2 locations:</p> <p>Choir Vestry</p> <p>Upper Safe - this box also contains supplementary file of photos taken for the 1986 and 1992 reports</p>	<p>1980</p> <p>1986</p> <p>1992</p> <p>1995</p> <p>2002</p> <p>2021</p>		<p>1 Box File in Choir Vestry</p> <p>1 Box File Upper Safe</p> <p>UPPER SAFE</p>
<p>Plans of the church and specifications, tenders and papers relating to major repairs or alterations to the church or its furnishings</p> <p><i>Various box files in Choir Vestry containing papers of potential interest regarding repairs and maintenance.</i></p> <p><i>Information on tenders may also be found in Fabric & Finance. minutes</i></p>			
<p>Tithe records</p> <p>(e.g. maps, schedules, accounts, redemption papers)</p>			
<p>Sundry legal documents</p> <p>(leases, conveyances, easements, licences)</p> <p><i>Various box files in Choir Vestry containing papers of potential interest regarding repairs and maintenance.</i></p> <p><i>Information on tenders may also be found in Fabric and Finance Minutes</i></p>			

DOCUMENTS	DATES		WHERE KEPT
	From	To	
<p>PARISH FINANCE</p> <p>Leatherbound cash book</p> <p>Audited accounts annual Audited accounts submitted to the charity commission and can be viewed on their website. (at least 6 years accounts are kept on the site)</p> <p>last financial year's final audited accounts</p>	1921	1932	Stored in choir vestry
	Jan 2024	Dec 2024	copy held with Terrier documents
<p>Ledgers -</p> <p>Accounting software package VT Software is used by the Treasurer.</p> <p>Cash book - This is a monthly summary of all receipts and payments through the main bank account from 1st January 2011 to present day - this is a prime accounting document - values/entries are reconciled to the bank statement daily. Managed by the Church Treasurer.</p> <p>All financial documents& Transactions are held on the Treasurers PC and backed up onto an external drive.</p>			
<p>Bank statements, invoices, etc</p> <p>Statements held by the Treasurer and can be accessed via Barclays online banking service - this is available to Treasurer, Wardens and Incumbent.</p>			
<p>Covenant details</p>			
<p>Insurance policies</p> <p>4 Policies are insured with Ecclesiastical Ins P-000345270/021 - Rector & Wardens P-00002566677/04 Rector & Wardens 04/IPO/0379664 Cover for Linkside Road 04/PO/0482246 Rector & Wardens Renew date of the above policies is 4th June annually</p>			

10 SCHEDULE OF CHURCH PLATE

Please include all Communion vessels of whatever material. First list any complete sets, and then individual items in the following categories : chalices, patens, flagons, alms dishes or basons and other plate, including ciboria, pyxes, wafer boxes, and cruets.

Good photographs should be taken of all church plate and kept with this Church Property Register.

Please mark clearly items deposited in a Cathedral treasury, museum or art gallery, or in a bank.

Article and brief description	Material, weight (in grams) and dimensions (in inches)	Hall marks, maker's mark and inscription and other marks	Where kept
Silver Chalice -	Silver Hallmarked	Graves 1888 Engraved with Star Burst Motif	Oak Box in Safe (photo No1)
Silver Chalice	Silver Hallmarked	Graves 1888 Engraved with Star Burst Motif	Oak Box in Safe (photo No2)
Silver Chalice	Silver Hallmarked	July 1981 - Lifelong Parishioner	Oak Box in Safe (photo No 3)
Silver Chalice	Silver Hallmarked	Betty Smith 1985	Oak Box in Safe (photo No 4)
Large Flagon with Lid	Silver Hallmarked	Graves 1888	Oak Box in Safe (photo No 5)
Small Flagon	Silver Hallmarked	No engraving	Oak Box in Safe (photo No 6)
Paten (plate)	Silver Hallmarked	Graves 1888 Engraved Star Burst Motif	Oak Box in Safe (photo No 7)
Paten (plate)	Silver Hallmarked	Graves 1888 Engraved Star Burst Motif	Oak Box in Safe (photo No 8)
Paten (Plate)	Silver Hallmarked	Graves 1888 Engraved Star Burst Motif	Oak Box in Safe (photo No 9)
Small Paten (Chalice Cover)	Silver Plate - not hallmarked	Plain Slight dent in rim	Oak Box in Safe (photo No 10)
Circular Wafer Box	Silver Hallmarked	Radley (no date) Engraved Cross on lid	Oak Box in Safe (Photo No 11)
Communion Set Silver Salver	Silver & Glass	No Markings	In Chancel (photo No 18)

<p>2x Glass Carafes Silver Wafer Box</p> <p>(portable Communion Sets)</p> <p>Leather Black Box</p>	<p>Leather/Silver & Glass (miniature chalice hall marked silver star burst motif Miniature plate Hall marked silver star burst motif glass wine bottle hall marked silver stopper star motif</p>	<p>Box Engraved Presented to Rev T.L.Griffiths MA May 1862</p>	<p>On Shelf in Vestry Above frontals Cupboard (Photo/ item marked No 29)</p>
<p>Black Leather Box Blue Velvet inlay</p>	<p>Leather/ Velvet/Silver/ glass (silver plate - plain chalice/plate /cross. glass wine bottle pear shaped with silver plate stopper/wafer plate/ spoon with candy twist handle)</p>	<p>In memory of Dorothy Grist 2005</p>	<p>on shelf in vestry (photo/item marked No 30)</p>
<p>Black Leather Box</p>	<p>Leather/Velvet/Silver/Glass (wine bottle- pear shaped silver plate stopper/silver plate spoon cross on top of handle/silver plate cross with decorative edge/silver plate chalice circular wafer box silver plate engraved "in loving memory of Laura Smalley)</p>	<p>In memory of Betty Smith 1985</p>	<p>on shelf in vestry (photo/item marked No 31)</p>
<p>Pine Box – Part set comprising-</p> <p>+</p>	<p>Base Metal Plate, ornamental Silver plate chalice Silver plate miniature chalice and place</p>		<p>In cupboard above curtained alcove in vestry</p>
<p>Baptismal Spoon</p>	<p>Mother of pearl with silver engraved cross handle</p>	<p>silver engraved handle</p>	<p>in oak box in safe (photo No 12</p>
<p>Portable Altar Set</p>	<p>Oak Box hanged sides inlaid marquetry</p>	<p>2x brass candle sticks 2x brass vases 1 x brass cross</p>	<p>in cupboard below safe</p>
<p>Patén plate</p>	<p>Silver hallmarked decorative rim</p>	<p>Inscribed to Arthur Stanley Mather</p>	<p>in oak box in safe (photo No)</p>

Article and brief description	Material, weight (in grams) and dimensions (in inches)	Hall marks, maker's mark and inscription and other marks	Where kept

11 SCHEDULE OF FURNISHINGS AND FITTINGS excluding registers, records and plate

In every case the following information should be given if known :

material (including the **type** of stone, wood, metal), the date and the designer, maker/craftsman, donor, and position.

Photographs should be taken of furnishings in this section and kept with the Church Property Register.

ALTAR(S)/Table

Main Church Oak Communion Table

Centenary Room light Oak table (distinctive stand)

Chapel Oak table

Communion Rails –

Main Church Brass rail (telescopic centre section)

Wrought and cast iron matching screen

Chapel Oak Communion Rail - Centre hinged for opening.

Chapel Screen at back of Communion Table Oak

ALTAR ORNAMENTS, e.g. crosses and candlesticks

Main Church/ Chancel Engraved Cross Brass inset with jewelled agate stoned (photo No 19) Thought to be by Sigismund Goetze

Chapel of the Good Shepherd Brass Cross (photo No 21)

Centenary Room Wooden Cross hand made in wales

REREDOS(ES)

1. In Caen stone. 5 decorative canopies gifted by Edward Gibbon in 1886 additions made in 1905 by the insertion of 5 panels painted by Sigismund Goetze. With inlays of mother of pearl, gilding and precious stones.
2. Chapel – oak 5 piece – centre blank 4 Gospel writers all surmounted by St John 1-11 (1910)

PULPIT

1887 Alabaster and African Marble – Steps Irish Marble

LECTERN

Main Church Brass Eagle (Photo No 16)

Pulpit Brass (photo No 20)

Chapel Oak

Chancel Brass Newstead Abbey Type Lectern (photo No 17)

Portable Lectern x2 Oak Gift of Miss A Lythgoe Design & made by R Hitchen
1983 in memory of her sister 1983
Oak designed & made by R Hitchen - mouse carved on base
(Photos 25 & 26)

FONT and cover

1887 octagonal – marble and alabaster gothic style

Cover Gothic style in Oak (photo No 22)

wooden portable font

SCREENS

Chancel main church – Rood Screen in cast and wrought iron – two angels on either side of cross. Gilding on main features

Stands on low sandstone wall capped with African marble.

Chapel – mostly wrought iron and rods in curves. Similarly between Chapel and Chancel main features gilded.

STAINED GLASS starting with the east window, proceed clockwise around the church : give subject, inscription, artist and date

East: The Passion and Resurrection Kempe 1887

Various inscriptions in English and Latin

South Porch:

Ruth, Hannah, Elizabeth & Eunice
memory of Frances Mather.

Joan Howson 1922 4 windows in

Centenary Room:

Cross
Based on John Ch2 V 1-19

designed by P. Mitchell 1989

WALLPAINTINGS starting from the east end, proceed clockwise around the church

MONUMENTS, starting from the east end, proceed southwards around the church: give position and state the name and date of death of the person earliest commemorated.

Memorial tablet and ledge slabs:

South side: Memorial Board 1914-18, 1939-1945

South side: Brass and Marble- Harriet Tod 1913, Brass William Tod 1927, Brass Amy Tod 1930, Brass- Harrier Eleanor Tod 1955.

below windows - Brasses William Dunning 1880, Arthur Crosthwaite 1888, Thomas Earle 1900.

North side: Brasses Arthur Stanley Mather 1929, Thomas Best 1888, Major Bernard Johnson 1918, Wilfred Moss Johnson 1900, John Graham Rodger 1921, Alex & Jane Hewitt Rodger 1895, Herbert Crosthwaite 1890

Porch: M Pryce Jones, Frances Mather 1921 (both bronze)

Chancel: south side- Robert Leicester 1888, West side (Brass) George Cope 1888, stone Ellen Leicester 1830 (from old church)

Chapel: North side - Brasses Hilda Margaret Mather 1880, Edith Hilda Spooner 1882, Norman Mather 1916, cut into stone Charles

Stuart Pethick M.A.M.B. 1892-1937, Edward Gibbon D.L.J.P laid foundation stone 1886, James Newby 1854-1934, James Graham Learoyd choirmaster 1866, George Hardwick Spooner MA Rector 1886-1906, Frank Burns Haddow MA Rector 1923 - 1941, Morris Pryce Jones Rector 1941 - 1968, John Edward (Jack) Gibbon 1917-1990 faithful reader & youth leader

South side - Bronze Frederick Andeston 1956

Then list floor slabs, proceeding from east to west; include coffin lids, slabs, ledger slabs, wall monuments, brasses and effigies

Good photographs showing the monument and the inscription should be provided, or a typescript

copy of the entire wording

Engraved stone dedicating the Centenary Rooms engraved:

1887 - 1987

dedicated by Bishop David Shepherd 25/1/89

“A vision realised”

SCULPTURE and statuary, other than funerary sculpture

BELL(S) Give diameter, weight, inscription, maker and date of each bell, and any information about the bellframe, e.g. of wood or metal, date, etc. The Diocesan Bells Adviser, who may be contacted through the DAC, may be able to provide information in cases of difficulty.

St Peter, Much Woolton, Liverpool

Details of the bells.

Bell Note Weight Date Founder

(cwt-qr-lb)

Treble G # 4 – 2 – 11 1993 Royal Eijsbouts

2 F # 4 – 2 – 5 1993 Royal Eijsbouts

3 E 4 – 3 – 4 1888 John Taylor & Co

4 D # 5 – 2 – 0 1888 John Taylor & Co

5 C # 5 – 2 – 16 1888 John Taylor & Co

6 B 6 – 3 – 2 1888 John Taylor & Co

7 A 8 – 3 – 9 1888 John Taylor & Co

8 G # 9 – 3 – 26 1888 John Taylor & Co

9 F # 13 – 2 – 14 1888 John Taylor & Co

Tenor E 19 – 2 – 12 1887 John Taylor & Co

Total weight of bells is 3 Tons 13 cwt 3 qr 16 lb

This equates to 3754 Kg

(The original 8 bells were cast and installed in 1888. 2 additional bells were cast and paid for by the bell ringers in 1993. The 2 additional bells were installed by a Bell engineering firm from Nottingham in 2019. The first peel of 10 bells took place on 14th March 2019)

PAINTINGS on wood and canvas, watercolours; include Commandment boards, benefactions boards, hatchments, ringing records, list of incumbents, and Royal Coats of Arms

South Aisle 10 wooden panels stencilled with incumbents name and year of installation
1868 - 2003

4 wooden panels stencilled with Vergers name and year commencement of office 1886 - 2001

North Aisle 24 wooden panels stencilled with Curates name and year licenced 1868 - 2012

8 wooden panels stencilled with names of Bishops of Liverpool and dates of installation 1868 1998

panelling at back of church

18 wooden panels stencilled with names of wardens and year of appointment 1868 - 2014

Cross Keys on wall at end of North Aisle

METALWORK e.g. turret and other clocks, processional crosses, alms dishes, standard candlesticks, tapers, thuribles, grilles, sanctuary lamps, chandeliers, candle branches, light fittings, Communion rails, vases, font ewer, iron chest, armour, historic locks and keys

Vestry Clock Oglesby of Woolton

DITTO IN CHOIR VESTRY

7 x Main Church Key

Large Brass jug for Baptism located in window recess by font. (picture 24)

Chancel main church – Rood Screen in cast and wrought iron – two angels on either side of cross. Gilding on main features

Stands on low sandstone wall capped with African marble.

Chapel – mostly wrought iron and rods in curves. Similarly between Chapel and

Chancel main features gilded.

2 x black umbrella stands in porch donated in memory of Mr T Bond and Basil Heywood

Bishop's Crozier – The Bishop's Crozier detailed in the previous Terrier is now on permanent loan to the Bishop of Liverpool and is held at Bishop's Lodge.

WOODWORK, e.g. processional crosses, standard candlesticks, tapers, sanctuary chairs, stalls, Communion rails, nave seating (pews, chairs or benches), table(s), litany desk, almsbox, chest(s), wardens' and vergers' staves, stools, hymnboards

Include here items predominantly of wood, e.g. with metal mounts, but give details of the additional materials.

By Font - Oak Paschal Candle in memory of Jack Antonio designed and made by R Hitchen (photo No 23)

2 x Warden Staves London 1913 Black rods - topped with Silver Crossed Keys inscribed " St Peter's Woolton 1913" (Photo No 27)

Vergers' Staff wood with metal inscription in memory of Eric Crawford (photo No 28)

Set of carved oak cupboards on either side of main aisle

2 x oak portable rails to be fitted to the Dias - stored in St Thomas' Porch

2 x Oak Biers - stored in St Thomas' Porch

ARCHITECTURAL FEATURES

External: e.g. weathervane, carvings, inscriptions, consecration crosses, scratch dials, sundial, doors, door furniture.

Internal: e.g. sedilia, piscina, aumbries and tabernacles, Easter Sepulchre, statues, niches, decorative corbels, historic graffiti, patterned floor tiles.

Chapel dais floor tiled in polished marble

Chancel floor tiled in decorated terracotta

TEXTILES:

VESTMENTS: copes, chasubles, dalmatics, tunics, stoles, maniples, burses and veils

Magenta Linen with embroidered gold thread cross motif

1x Veil 1 x Stole 1 x Burse

Heavy beige linen with peach satin reverse embroidered gold thread cross motif

1 x Veil 1 x Burse

Red Jacquard silk/satin with heavy gold braid

1 x pulpit cover/hanging with red/gold fringing 1 x Burse 1 x Veil

Green jacquard silk/satin gold reverse Gold/green/beige embossed motif

1 x pulpit cover/hanger 1 x veil 1 x lectern ribbons

Navy blue velvet - gold applique cross and fleur de lis

1 x pulpit cover/hanger 1 x lectern ribbon 1 x stole

Green linen applique and embroidered motif in gold and turquoise

1 x pulpit cover/hanger 1 x Burse 1 x Veil 1 x stole

Turquoise/blue jacquard satin embroidered gold edging & quartered design

1 x Burse 1 x veil

Burses

2 x green jacquard silk 1 with embroidered flower motif

1 x beige silk with gold embroidered motif

2 x white linen with central embroidered motif

Veils or lectern cover/hangings

1 x red jacquard silk red gold green embroidered motif gold fringing

1 x Gold jacquard satin plain reverse gold piping gold applique motif

1 x purple satin/silk embroidered gold cross

3 x red satin gold fringing gold thread motif

Stoles

1 x red jacquard silk gold fringing yellow/gold applique cross

2 x beige linen red gold decorative panels at ends.

LINEN VESTMENTS: surplices, albs, amices, girdles

9 x Red Choir Robes Stored in Choir Vestry

CASSOCKS, gowns, scarves, headgear

1 x Black Cloak - stored in Vestry

1 x Black Frock Stored in Vestry

1 x Black Scarf Stored in Vestry

Verger's cloak stored in Vestry

FRONTALS, dorsals, riddel curtain

- : Beige linen heavily patterned/embroidered centre motif (Eve/creation) Brass pole
- : Green velvet panelled hanging - blue linen back heavily embroidered with gold thread fleur de lis
- : Blue backed linen/turquoise old gold panels. Heavy gold embroidery on panels - Fleur de Lis/ pineapples Brass pole
- : Red Satin front with gold striped panels - Jacquard inserts cream linen backing, brass pole.
- : Green linen/velvet on wooden frame Gold stitching applique design in shades of blue and gold.
- : Navy linen/felt/serge navy gold fringing applique centre design cross and crown of thorns.

FAIR LINEN, corporals and palls; purificators and towels cloths

- Embroidered table cloth commemorating the Church's Centenary congregation names embroidered on
- White linen table cloth heavily embroidered with blue thread
- 1 x cream lace circular table cloth
 - 1 x cream lace square table cloth
 - 4 x linen altar cloths with lace detailing
 - 4 x large white altar cloths with decorative edges
 - 3 x altar cloths large plain
 - 1 x polyester white table cloth for wedding table
 - 1 x rectangular altar cloth with cross and dove lace edging (chapel)
 - 2 x white linen table runners
 - 4 x small with table cloths lace trims
 - 1 x small white table cloth plain
 - 2 x white cloths for credence table
 - 2 x blue linen altar runner
 - 1 x red linen altar runner
 - 6 x linen altar center cloths 1 with embroidered motif
 - 6 x linen cloths 2 x red embroidered cross motif, 1 x plain 1 x patterned linen 1 x old linen with lace corner edges 1 x oval linen cut out edges
- Numerous linen/polyester purificators various designs and sizes

HANGINGS, pulpit falls, funeral palls, banners

- 2 x green velvet embossed wall hangings - god satin reverse gold piped edging.

2 x green velvet wall hanging linen reverse gold stitched motif down side of panel.

Set of 9 pillar hanging banners various scripture verses.

Set of 4 Christmas banners hung in centre aisle pillars

Bishop Martin banner - red centre design - cross keys

St Peters Woolton sunday school banner - Blue linen - centre embroidery picturing Christ knocking at the door.

4 flags situated at the war memorial:

1 Union Flag

CARPETS, TAPESTRIES

Framed tapestry of Centenary Room stained glass window - made to mark the building of the Centenary Rooms by Helen Lawton - paid for by congregational donations

OFFERTORY and alms bags

Large Charger (offertory plate) silver plated engraved Gamble 1961 cross engraved in centre of plate (photo No 13) stored in green cloth bag in safe

Large Charger (offertory plate) silver plated engraved Gamble 1961 cross engraved in centre of plate (photo no 14) stored in green cloth bag in safe

Medium Charger silver plated engraved "God Loves a Cheerful Giver" (Photo no 15) stored in green cloth bag in safe

2 x brass collection plates/

4 collection pouches:

2 beige linen bags with wooden handles

1 beige linen bag with brass handle

1 red velvet bag with brass handle (held n cupboard below safe)

BOOKS include in one category parochial libraries founded before 1900 and in another service books (both in use and out of use), lectern Bibles, altar books and parish histories, and miscellaneous prescribed books, such as the *Homilies and Foxe's Book of Martyre*

Pew Bible NRSV

Mission Praise hymn books

Book of common prayer

Common Worship Holy Communion Order 1

ORGAN Give name of original builder and date, builder and date of any rebuilds, type of action; list of stops; organ case. The Diocesan Organs Adviser may be able to provide some of this information

Give details of other musical instruments, e.g. harmonium, electronic keyboard, drums, etc. and details of ownership

Organ - Foster and Andrew Hull 1895 - 3 manuals and a pedalboard

Rebuilt - Rushworth and Draper 1945

External casework - oak

Refurbished David Well & Co 1993.94

Grand Piano Danemann

Roland Drum kit

Roland FP7 digital piano (on loan)

Yamaha clavinova (chapel)

ELECTRICAL EQUIPMENT sound amplification systems, photocopiers, computers, etc.

Church

Multichannel Digital Mixing Desk (currently Allen & Heath SQ5)

Stereo Power Amp (currently QSC RMX850A)

Multichannel digital stage box (currently Allen & Heath AB168)

Multichannel Digital Signal Cable (currently pro snake 88785-100)

8 off speaker enclosures (currently BOSE Pannary 402)

Speaker Controller (currently BOSE Panaray Digital Controller)

Feedback Destroyer (currently Behringer DSP 1100P)

110 Line volt amplifier (currently

8 off professional-grade wireless microphone (currently Sennheiser G1, G2 and G3 series)

8 off professional grade wireless microphone receivers (currently Sennheiser G1, G2 and G3 series)

4 off professional grade condenser microphones, phantom powered (current make unknown)

CD/MP3 disc player

Double Tape Play/Record unit

MP3 audio recorder (currently Tascam DR-07 MkII)

Mobile Induction Loop system (make unknown)

Hub/hall

Yamaha clavino (hub)

Radio mics x 2 in hall

Active speakers x2

Mixer desk

4no DESKTOP PCs

2no LAPTOPS

1no PHOTOCOPIER (current lease from ASL)

1no DIGITAL PHONE AND BASE UNIT (lease via BT Business)

MISCELLANEA i.e. objects which may not have fallen into any of the foregoing categories

e.g. photographs of the church and of past incumbents, other photographs, prints, hour glass, kneelers, safes, model of the church. The contents of the tower and vestry in particular should not be overlooked

Instruments for Laying Foundation Stone

Black Leather oblong box lined with blue silk and velvet- containing ceremonial trowel in Ivory & Silver presented to Edward Gibbon esq 1886 plus Mallet Ivory circular plate at head St Peters Wolton 1886 & Monogram - located in upper safe

Various photographs of previous incumbents (stored cupboard in vestry)

PART SET OF NATIVITY SCENE in choir vestry

Coloured pencil drawing of whale attributed to John Lennon gifted by David Ashton stored in upper safe

FOR CHURCHWARDENS

As mentioned in the introduction, churchwardens are required to produce this *Church Property Register* and the *Church Log Book* to the parochial church council as soon as practicable after the beginning of each calendar year, together with a signed statement that the contents are accurate. The following forms may be used. The Register will also be checked at the time of the arch deacon's visitation; the same form may be used for this purpose.

The lists of Church properties, goods and ornaments scheduled in the foregoing pages of this Church Property Register have been duly checked and additions or corrections noted and initialled and are certified as correct to the best of our knowledge.

Incumbent		
Churchwardens		Date
Examined (Archdeacon or Rural Dean)		Date

The lists of Church properties, goods and ornaments scheduled in the foregoing pages of this Church Property Register have been duly checked and additions or corrections noted and initialled and are certified as correct to the best of our knowledge.

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Examined (Archdeacon or Rural Dean)		Date

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